

**Ewing Township
Request for Proposals**

The Township of Ewing ("Township") is advertising a Request for Proposal ("RFP"), pursuant to the Competitive Contracting process, N.J.S.A. 40A:11-4.1 et seq., the ***Private Collection of Municipal Court Debt*** for an add-on rate not to exceed twenty-two percent (22%) of the net amount of eligible debts collected. The primary purpose of this Request for Proposals ("RFP") is to secure a contract with a qualified private collection agency to achieve maximum recovery of Municipal Court Debt owed to the Township for fines and penalties issued by the Township's Municipal Court ("Municipal Court"). Private collection agency services must be performed in compliance with the New Jersey Supreme Court Procedures Governing the Private Collection of Municipal Court Debt, enclosed herein as "Exhibit A," as well as all applicable federal and state laws, regulations, and rules governing general debt collection. **Please note, however, this RFP does not seek to secure a contract for the collection of general debt; it seeks only to secure a contract for the collection of Municipal Court Debt.**

The RFP specifications can be obtained in person at the Office of the Municipal Clerk, 2 Jake Garzio Drive, Ewing Township, New Jersey, 08628 during regular business hours, 8:30 a.m. to 4:30 p.m., or on our website at <http://ewingnj.org>.

All Addendums will be issued on the website. Therefore, all interested respondents should check the website from now through Bid opening. It is the sole responsibility of the respondent to be knowledgeable of all addendums related to this procurement.

All bids will be received by mail or hand delivery and must be sealed in an envelope and plainly marked "**Municipal Court Debt**" and addressed to Kim Macellaro, Municipal Clerk, Township of Ewing, 2 Jake Garzio Drive, Ewing Township, New Jersey, 08628. The submission due date is January 30, 2020 by 11:00 a.m. No proposals received after that time will be considered.

THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF EWING RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, OR TO WAIVE ANY AND ALL DEFECTS AND/OR INFORMALITIES IN ANY BID, SHOULD IT DEEM THE SAME TO BE IN THE BEST INTEREST OF THE TOWNSHIP OF EWING.

Bids will be received in accordance with Chapter 198 of the Public Laws of 1971, Local Public Contracts Law.

Bidders are required to comply with the Contract Compliance and Equal Employment Opportunities in Public Contracts, N.J.S.A. 10:5-31, et seq. and N.J.A.C. 17:27, and have a current New Jersey Business Registration Certificate, P.L. 2004, N.J.S.A. 52:25-24.2.

By order of the Township Council of the Township of Ewing.

PLEASE NOTE THAT BID OPENING TIME IS 11:00 A.M.

Kim J. Macellaro, CMC
Ewing Municipal Clerk